

CONFLICT OF INTEREST POLICIES & PROCEDURES

The Clinical Law Program and the attorneys within it (supervising attorneys as well as student-attorneys) operate as one law firm. As such, student attorneys' past and current work can present a conflict with clients in any of our clinics, regardless of which clinic the student is enrolled in. Student-attorneys may not be enrolled in a clinic where their work presents a direct conflict with the work of the clinic. If a student-attorney's work presents a direct conflict with one of our other clinics, we need to know right away so that we can effectively screen that student-attorney from other clinics.

The Clinic maintains the following Conflict of Interest Policies and Procedures:

- I. **Student attorneys shall not work/intern/clerk¹ for any legal employer that is on the "Red List" for the clinic they're enrolled in.** In this circumstance, students will have to choose between being enrolled in that clinic or continuing to work.
- II. **Student attorneys must report all work with Maryland legal employers within the past year.**
- III. **Student attorneys may work for other legal employers while in clinic *only* if they report it on the Conflict Disclosure Form, with the exception of students enrolled in the Consumer Protection Clinic, who may not work during clinic.** Conflict Disclosure Forms are sent by the Managing Director via DocuSign in mid-July to early August (for fall/yearlong clinics) or early December (for spring clinics).
- IV. **Student attorneys are only permitted to speak about clients or clinic work with student attorneys who are in the same clinic, or who share their clinic practice space.**
- V. **Student attorneys working for any red list employer while in clinic are prohibited from sharing any information related to their work of the Clinical Law Program with their outside employer.** Violations of this policy will be referred to the Bar.

¹ Hereinafter referred to as "work."

- VI. All student attorneys practicing in the Clinic are under an *affirmative and continuing obligation* to disclose potential conflicts created by new work as they arise by emailing the Managing Director.
- VII. The Managing Director will distribute regular memos listing new clinic clients. Student attorneys shall read all memos and contact her immediately if new clients present a conflict.

PLEASE NOTE: If you're an employee or intern of the federal government, sections 203 and 205 of Title 18 of the US Code, which are criminal laws that impose restrictions on outside activities for agency employees, may apply to you. Please contact your agency supervisor to ensure you can participate in clinic.

Red List Employer	Direct Conflict with these clinics
Office of the State's Attorney (any jurisdiction)	Criminal Appellate Forensic Defense Criminal Defense Gender, Prison & Trauma Decarceration Initiative Youth, Education & Justice Eviction Prevention
Maryland Crime Victims Resource Center	Decarceration Initiative
Office of Legal Counsel for any county school systems/districts in Maryland	Youth, Education & Justice
Department of Homeland Security: ICE/USCIS, Customs & Border Protection	Immigration Federal Appellate Immigration
Department of Justice: Office of Immigration Litigation, Executive Office for Immigration Review	Immigration Federal Appellate Immigration
Maryland Department of the Environment, or Maryland Office of the Attorney General- Department of the Environment Water and Science Administration Air and Radiation Administration Principal Counsel Land and Materials Administration	Environmental Law Clinic
Maryland Office of the Attorney General- Criminal Appeals Division	Criminal Appellate Forensic Defense Criminal Defense Decarceration Initiative
U.S. Patent & Trademark Office	Intellectual Property

U.S. Copyright Office	Intellectual Property
U.S. Attorney's Office (District of Maryland)	Federal Appellate Immigration Clinic Criminal Defense Clinic Forensic Defense
Internal Revenue Service Comptroller of Maryland	Low Income Taxpayer Clinic
U.S. Environmental Protection Agency: Office of Air and Radiation Office of Water Office of Enforcement and Compliance Assurance Office of General Counsel Region III	Environmental Law Clinic