

UNIVERSITY OF MARYLAND FRANCIS KING CAREY SCHOOL OF LAW

Office of Admissions
500 W. Baltimore Street, Ste. 130
Baltimore, Maryland 21201-1786
410-706-3492(Ph) 410-706-1793(F)
admissions@law.umaryland.edu

Application for Guest Admission

Before completing the application, consult the application instructions found on our website for details on the admission process and deadlines: www.law.umaryland.edu. Failure to furnish all information requested may delay action on your application.

I. BIOGRAPHICAL INFORMATION

1. Prefix: Mr. Ms. Other: _____

2. Full Name: _____

First

Middle

Last

3. Gender: M F Other

4. Social Security:

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5. Place of birth: _____

6. Date of birth: _____

7. Are you a U.S. citizen? Yes No If no, (country): _____

8. _____

Visa Type & Expiration Date

Alien Registration & Date of Issuance

II. ACADEMIC PROGRAM

9. Please indicate the division, semester(s) and year(s) for which you are seeking guest admission:

Division

- Full-time
 Part-time

Semester

- Fall _____
 Spring _____
 Summer _____

III. CONTACT INFORMATION

10. **Current Mailing Address**

Address Line 1

Address Line 2

City State Zip

Country (If not the U.S.)

Telephone

If this is a temporary mailing address, please indicate the date on which it should no longer be used _____, and provide a permanent mailing address below.

11. **Permanent Mailing Address**

If the address provided above is not a permanent address, please provide one here:

Address Line 1

Address Line 2

City State Zip

Country (If not the U.S.)

Telephone

12. **Email Address:** _____

IV. EDUCATIONAL BACKGROUND AND INTERESTS

13. Have you previously applied to or attended the University of Maryland, Francis King Carey School of Law?

Yes No

If yes, when: _____

14. Are you a member of a state bar?

Yes No

If yes, indicate the jurisdiction(s) in which you are licensed to practice law, along with the year of bar admission:

_____.

15. Statement of Interest: Please submit a brief statement explaining why you are interested in taking a course or courses at the University of Maryland, Francis King Carey School of Law. Please indicate which course(s) you would like to take.
16. Résumé: Please submit a Résumé along with your application detailing your education, employment, skills, honors, awards and accomplishments.

V. CHARACTER AND FITNESS

17. Character and Fitness. Please carefully read and respond to the six questions in the application that relate to your Character and Fitness for Admission to the Bar. The failure to provide honest and accurate answers to the questions posed below is very serious, often more significant than the act or event requiring disclosure. For any affirmative answer, please include a statement addressing the date and location (city, town and state) of each incident, a description of the incident, and a full explanation of the circumstances surrounding – and the resolution of – each event. The University of Maryland Francis King Carey School of Law reserves the right to request additional information from you, including further explanation concerning the incidents in question, court records, documents, or any other relevant information. Applicants have a continuing duty throughout the application, admission, and enrollment process to inform the Admissions Office of any changes in the information provided in the application to ensure that it remains complete and accurate.

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- A. Have you ever been discharged from any employment or volunteer position, or been discharged from the armed forces, under conditions other than honorable? Yes No
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- B. Have you ever been subject to disciplinary action (for academic or other reasons) at any college, university, or professional school? This includes, but is not limited to, being dropped, suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to withdraw. Yes No
-
- C. Are there any disciplinary charges (see above for definition) currently pending or expected to be brought against you? Yes No
-

For purposes of the next two questions, you should include offenses that resulted in purged, sealed, obliterated, dismissed, expunged, or destroyed records, regardless of whether you have been told that you need not disclose any such event. This includes traffic offenses of all kinds, with the exception of the occasional parking ticket. This information will also be requested by state bar authorities in many states. If you are not sure about the nature or the ultimate disposition of a particular charge, you are advised to make full disclosure, as a subsequent finding that you failed to disclose relevant information could have disqualifying consequences. The failure to disclose an act or event is often more significant, and can lead to more serious consequences, than the act of event itself. Failure to provide truthful answers, or failure to inform the Admissions Office of any changes to your answers, may result in revocation of admission or disciplinary action by the Law School, or denial of permission to practice law by the state in which you seek admission to the bar.

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- D. Have you ever been charged with, arrested for, convicted of, pled guilty or nolo contendere to a violation of any law? Yes No
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- E. Are any charges pending or expected to be brought against you for the violation of any law? Yes No
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- F. Has your driver's license ever been suspended or revoked? Yes No
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VI. RESIDENCY

18. Do you claim Maryland resident status and do you wish to be considered for in-state tuition?

Yes, indicate your county of residence _____ No, indicate your state of residence _____

Note: Applicants claiming Maryland residency **MUST** complete an application for In-State Status Classification. You may find this application at: <https://www.umaryland.edu/registrar/residency/application/>. Please print, complete and submit it to the Office of Admissions by email, mail, or fax at your earliest convenience.

VII. DEMOGRAPHIC INFORMATION

19. Demographic Information: The U.S. Department of Education requires educational institutions to report data on ethnicity and race. Please voluntarily provide the information below so we may comply with this federal requirement. This information will not be used in a discriminatory manner and it is confidential.

Are you Hispanic or Latino?

Yes

No

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal/Torres Strait Isl. Australian

Caucasian/White

American Indian/Alaskan Native

Hispanic/Latino

Asian

Native Hawaiian/Other Pacific Islander

Black/African American

Puerto Rican

Canadian Aboriginal

Decline to respond

VIII. SIGN AND DATE

20. By signing this application, I certify that the information in this application is complete, accurate and honestly presented. I also certify that any information submitted on my behalf is authentic, including letters of recommendation, academic transcripts and certifications. I understand and agree that any inaccurate, misleading or omitted information will be cause for an investigation of misconduct in the admissions process, rescission of any offer of admission, or cause for disciplinary action, dismissal or revocation of degree if discovered at a later date. I further agree to abide by the rules, policies, and regulations of the University of Maryland if I am admitted as a guest student.

DATE

SIGNATURE OF APPLICANT

Guest Application Checklist

A completed application file for a Guest applicant consists of:

- An Application for Guest Admission.
- An application fee of \$70 payable by check or money order to the University of Maryland, Francis King Carey School of Law.
- An official law school transcript *or* a letter from the registrar of your law school verifying your date of graduation.
- A statement of interest explaining the reason that you would like to take a course(s) at the law school. Indicate the course(s) in which you would like to enroll.
- A Résumé.
- An [Application for In-State Status Classification](#) (Maryland Residents Only).

Please note:

Maryland Law Graduates: If you are a graduate of the University of Maryland, Francis King Carey School of Law, you are not required to submit a Guest Application form. Please contact the Office of Registration and Enrollment directly at registration@law.umaryland.edu to request to take a course.

Graduates of other law schools: Please follow the application checklist outlined above. Review the schedule for the upcoming semester to determine which course(s) you would like to take:

<http://www.law.umaryland.edu/academics/program/curriculum/schedules/>. We encourage you to contact the Office of Admissions at admissions@law.umaryland.edu to inquire if the course you may wish to take has openings.

GUEST APPLICATION DEADLINES:

Fall Admission: Postmarked by July 1

Spring Admission: Postmarked by December 1

Summer Admission: Postmarked by May 1

Please print, sign and date your application form. Submit your application, together with a non-refundable application fee of \$70 (check or money order payable to the University of Maryland, Francis King Carey School of Law), to the Office of Admissions at the University of Maryland, Francis King Carey School of Law.

Our contact information is as follows:

University of Maryland Francis King Carey School of Law
Attn: Office of Admissions
500 West Baltimore Street, Suite 130
Baltimore, Maryland 21201
(410) 706-3492 (phone)
(410)706-1793 (fax)
admissions@law.umaryland.edu

You may submit your application materials by mail, fax or scan and email. Be sure to notify the Office of Admissions promptly of any change in your address as well as any new facts that may change the responses to any part of your application.

Application instructions may also be found on our website: <http://www.law.umaryland.edu/prospective/applying/index.html>. If you have any questions, contact us at (410) 706-3492 or admissions@law.umaryland.edu.

The University of Maryland Francis King Carey School of Law does not discriminate on the basis of race, color, religion, national origin or ancestry, sex, sexual orientation, gender identity or expression, physical or mental disability, marital status, protected veteran's status, or age. The University is required by federal regulatory agencies to supply admissions and enrollment information by racial, ethnic and gender categories. Provision of the information is voluntary and will not be used to determine eligibility for admission. [UMB Notice of Non-Discrimination](#) »