

# University of Maryland School of Law

## Change in Registration Request (ADD/DROP)

**Submit to Office of Registration & Enrollment  
Suite 280 or by fax 410-706-2103 \*\***

NAME: \_\_\_\_\_ Mailbox #: \_\_\_\_\_ REQUEST DATE: \_\_\_\_\_

CLASS: \_\_\_\_\_ TERM: (Circle One)    Fall    Spring    Summer    YEAR: \_\_\_\_\_

Class codes are as follows:

LD1 = 1 day    LE1 = 1 eve    LSD = Law Non Degree Day  
 LD2 = 2 day    LE2 = 2 eve    LSE = Law Non Degree Eve.  
 LD3 = 3 day    LE3 = 3 eve  
 LE4 = 4 eve

Student ID# (@00) (Do NOT use SSN): \_\_\_\_\_

**NOTE: Adding or dropping a Clinic or LTP course requires written instructor or clinic director approval after December 7 for the spring 2019 semester. Failure to comply with the rule may result in a grade of "F" being entered on the student's record for the course.**

### ADD

<i>Student to Complete</i>							<i>Administration Only</i>		
CRN	Dept	Course No.	Credits	AU	Repeat	Course Title	Approved	Waitlisted	Other
	LAW								
	LAW								
	LAW								
Student Comments:									

### DROP

<i>Student to Complete</i>							<i>Administration Only</i>	
CRN	Dept	Course No.	Credits	AU	Repeat	Course Title	Approved	Other
	LAW							
	LAW							
	LAW							
Student Comments:								

**\*\*Note:** Any "holds" on a student record will delay processing add/drop requests. You may check your record on SURFS <http://simsweb.umaryland.edu/> for holds. When add/drop requests are approved and processed, changes will show on SURFS.

Faculty Approval: \_\_\_\_\_ Date: \_\_\_\_\_