

CONFLICT OF INTEREST POLICIES & PROCEDURES

The Clinical Law Program and the attorneys within it (supervising attorneys as well as student-attorneys) operate as one law firm, and a conflict of interest for one member of the law firm is imputed to the entire firm.¹ As such, student attorneys' past and current affiliations can present a conflict with clients in any of our clinics, *regardless of which clinic the student is enrolled in.*

The Clinic maintains the following Conflict of Interest Policy and Procedures:

- I. **Student attorneys shall not work/intern/clerk² for any “Red List employer while enrolled in clinic.** Students will have to choose between being enrolled in the clinic or continuing their work.
- II. **Student attorneys may work for a “Yellow List” employer while in clinic *only* if they report it on the Conflict Disclosure Form and receive approval from their professor and the Managing Director prior to their clinic enrollment.**
- III. **Students who have worked at a Red or Yellow List employer *prior* to enrollment in clinic shall report names of all cases they worked on to the Managing Director on the Conflict Disclosure Form (distributed after advance registration).** The Clinical Law Program will provide a memo for distribution to employers explaining the reasons we need the information and assure employers that the information will be kept confidential.
- IV. **All student attorneys practicing in the Clinic are under an *affirmative and continuing obligation* to disclose potential conflicts created by new employment, internships or clerkships as they arise to the Managing Director by submitting a revised Conflict Disclosure Form.**
- V. **The Managing Director will distribute regular memos listing new clients.** Student attorneys shall read all memos and contact her immediately if new clients present a conflict.

¹ *Graves v. State*, 94 Md. App. 649 (1993), Md. R. 19-301.8.

² Hereinafter referred to as “work.”

RED LIST

- Office of the State’s Attorney (any jurisdiction)
- Baltimore City Public Schools—Office of Legal Counsel, Office of Superintendent
- Prince George’s County Public Schools—Office of Legal Counsel, Office of Superintendent
- Department of Homeland Security: ICE/USCIS; Customs & Border Protection
- Department of Justice: Office of Immigration Litigation, Executive Office for Immigration Review
- Maryland Office of the Attorney General: Criminal Division
- U.S. Patent & Trademark Office
- U.S. Copyright Office
- U.S. Attorney’s Office, District of Maryland

YELLOW LIST

- Department of Homeland Security (Departments not on Black List)
- Maryland Office of the Attorney General (Divisions not on Black List)
- All private firms (Maryland/DC)
- All legal non-profit organizations
- All state agencies
- All federal agencies
- All judicial clerkships/internships