



**The University of Maryland Francis King Carey School of Law's  
Washington Interviewing Program (WIP)**

**Friday, August 9, 2019**

**St. Gregory Hotel ♦ 2033 M Street NW, Washington, D.C.**

- This is a convenient and effective forum for employers in downtown Washington, D.C. to meet and interview students from the University of Maryland Francis King Carey School of Law.
- Employers may prescreen 100% of candidates. Each interview schedule may consist of up to nineteen (19), twenty-minute interviews. Interviews start at 9:00 a.m. and end at 5:00 p.m. Interviews are conducted in the seating area of the reserved hotel suite. Deadline to register: June 28, 2019.
- **You must call the St. Gregory directly to reserve an interviewing suite (202-530-3600). Ask for the University of Maryland Francis King Carey School of Law Washington Interview Program rate, for which your organization is responsible. The hotel will handle all reservation and billing inquiries. Please direct questions to the CDO or to China Zimmerman, Sales Manager.**

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Hiring Attorney: \_\_\_\_\_ Position hiring for: \_\_\_\_\_

Office(s) for which you are hiring: \_\_\_\_\_

Hiring Criteria: Please fill out as much as possible

	Please specify required or preferred criteria
Class Rank and/or GPA	
Law school activities (i.e., Law review/journal; trial team)	
Specific Background or Experience	
Patent Bar Eligible	
Other	

1) Interview Length (*select one*):            20 minutes: \_\_\_\_\_    30 minutes: \_\_\_\_\_

2) Classes you will interview (*select one*):    2D/3E (Class of 2021): \_\_\_\_\_    3D/4E (Class of 2020): \_\_\_\_\_

3) Students should submit for pre-screening purposes (check all that apply):    Resume: \_\_\_ Cover Letter: \_\_\_  
 Transcript: \_\_\_ Writing Sample: \_\_\_ # of References: \_\_\_ Other: \_\_\_\_\_

4) Any additional materials students should bring to the interview: \_\_\_\_\_

## NON-DISCRIMINATION POLICY

The University of Maryland, Baltimore (UMB) does not discriminate on the basis of race, color, religion, national origin or ancestry, sex, sexual orientation, gender identity or expression, physical or mental disability, marital status, protected veteran's status, or age in its programs and activities. Specifically, Title IX prohibits discrimination on the basis of sex in UMB's programs and activities. UMB will take steps to eliminate prohibited conduct, prevent its recurrence, and remedy its effects.

*(Your signature indicates that you will observe this policy.)*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Please return completed form to the attention of Terri Goode, Recruitment Specialist**

- Via email: [tgoode@law.umaryland.edu](mailto:tgoode@law.umaryland.edu) or [careerdv@law.umaryland.edu](mailto:careerdv@law.umaryland.edu)
- Via mail: The Career Development Office, University of Maryland Francis King Carey School of Law, 500 W. Baltimore Street, Suite 208, Baltimore, Maryland 21201
- Via facsimile: (410-706-0870)

***Please note that you can register for all of our recruitment programs via [Symlicity](#).***