Before setup, verify you’re connected to eduroam wireless or a hard-wired Law School port

1. Open Control Panel (Large or Small Icon view), Open Programs and Features.

2. Click "Turn Windows features on or off"

3. Scroll down to "Print and Document Services", and click "+" to expand it

4. Click box to left of "LPR Port Monitor" to select it

5. Click OK, and wait for changes to apply, then click Close.

8. In Control Panel open "Devices and Printers", Click "Add a printer", Click "The printer that I want isn’t listed".
9. Choose "Add a local printer or network printer with manual settings", and click "Next"

10. Click "Create a new port", Select "LPR Port", Click Next

11. For "Name or address of server providing lpd" enter law-pay4print.law.umaryland.edu

12. For "Name of printer or print queue on that server" enter Go2-A

13. In "Install the print driver" dialog box, make the following selections:
   a. Manufacturer: HP
   b. Printers: HP LaserJet P4014/4015 PCL6 Class Driver
   c. Click Next
   d. Enter a desired printer name (something to identify where it is located), and click Next

14. Click "Do not share this printer", and click Next, Click Finish.