



**2008-2009
PEER ADVISOR
GENERAL RESPONSIBILITIES**

1. To serve as a role model and mentor for first year students with regard to citizenship within the University of Maryland School of Law community.
2. To act as a guide during Orientation by acquainting first year students with the Law School building, familiarizing them with the unique experience of the first year of law school and helping them to acclimate to UMB and its immediate surroundings.
3. To attend “New Student Welcome Nights.” These events occur in late June and mid-July. If you are working and living outside the Baltimore area, you will not be required to attend these, but you will contribute to summer planning in other ways.
4. To contact incoming students via email, upon request. It is common for Student Affairs and Admissions to receive questions from students that we like to refer to current students, and peer advisors are our first point of contact.
5. To give first year students access to information and referrals to faculty and staff members, and other school resources.
6. To maintain regular contact with your assigned section of students during both the fall and spring semesters about important activities, such as academic advising, social events, exam strategies, summer opportunities, and course selection.
7. To participate in and plan group activities with your assigned section of students for both the fall and spring semesters.
8. To work with the SBA in their efforts to maintain an outline bank that is accessible to all students.
9. To collaborate with the Office of Student Affairs and the Peer Coordinator during the academic year on activities for first year students and communicate issues of concern raised by first year students.



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SPECIFIC RESPONSIBILITIES**

1. Attend the mandatory introductory meeting.
 - Day Division: Thursday, April 10, 3:00-4:00 p.m.
 - Evening Division: Thursday, April 10, 5:15-6:00 p.m.If you cannot attend your designated meeting, you must notify the Director of Student Affairs, Crystal Edwards at cedwards@law.umaryland.edu, in advance and schedule an individual meeting with her before April 21, 2008.
2. Attend mandatory Peer Advisor training. This year Peer Advisor training will occur on Sunday, August 17. You will need to make arrangements to take off work, travel back to Baltimore, and be available for this training.
3. Be available throughout Orientation. Orientation for first year students will occur on Monday, August 18 and Tuesday, August 19.
4. Regularly meet with your section's other Peer Advisors to develop plans for your assigned students.
5. Meet with students in your assigned small section on the first day of Orientation (Monday, August 18) and discuss items relevant to the law school experience.
6. Meet with your students throughout the remainder of Orientation to provide tours, answer questions, and offer guidance.
7. Continue to keep in touch with your section of students throughout the entire academic year, meeting with them to discuss concerns and issues, and to reinforce the importance of looking out for each other within their small sections. Remind them of important campus resources as the need arises.
8. Organize at least three events for your small section each semester. Plan at least one social event each semester for your assigned section to get to know each other and yourselves outside of the school environment (this social event counts as one of your three semester events).
9. Be available at least twice for students in the spring semester to discuss grades, course selection, and summer opportunities.
10. Maintain regular communication with your Peer Coordinator and the Office of Student Affairs. **This is extremely important.** We realize how stressful law school can become at times, even for upper level students. No peer advisor needs to bear the responsibility and burden of a first year student in crisis. If there is a concern or issue that one of your assigned students is challenged with, the Office of Student Affairs

needs to be made aware. You are not required or expected to be professional counselors, only to point students in the right direction to find the needed assistance.