

University of Maryland School of Law

Office of Admissions
500 W. Baltimore Street, Ste. 130
Baltimore, Maryland 21201-1786
410-706-3492

Application for LL.M. Admission

Before completing the application, consult the application instructions found on our website for details on the admission process and deadlines: www.law.umaryland.edu. Failure to furnish all information requested may delay action on your application. Please type or print in ink.

BIOGRAPHICAL INFORMATION

1. Mr. Ms.

2. Full Name _____
Last Name First Name Middle Name

3. Gender M F

4. LSAC Account Number:

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Applicants who received their first law degree outside of the U.S. must register with the LL.M. Credential Assembly Service: <https://llm.lsac.org/>. Please provide us with the LSAC Account number that you receive upon registering for that service.

5. Social Security Number:

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Please Note: The Social Security Number will only be used for financial aid purposes (US Citizens Only).

6. Place of birth _____
City/State

7. Date of birth _____

8. Citizenship (check one)

United States Citizen

International Student (non U.S. citizen): Country of citizenship

Visa Type Exp. Date of Visa Alien Registration Number Date of Issuance

Permanent Resident (non U.S. citizen): Country of citizenship _____

9. How do you self-identify?

- A. American Indian/Alaskan Native
- B. Black, not of Hispanic origin
- C. Asian or Pacific Islander
- D. Hispanic/Latino
- D1. Puerto Rican

- D2. Mexican American
- D3. Other Hispanic/Latino American
- E. White, not of Hispanic origin
- F. Other (Please Specify) _____

CONTACT INFORMATION

10.

Present Mailing Address

Use of this temporary mailing address should be discontinued after what date? _____

Street

City

State & Zip

Telephone

Country (if not the U.S.)

Permanent Mailing Address

Street

City

State & Zip

Telephone

Country (if not the U.S.)

Email Address

APPLICATION INFORMATION

Please Note: LL.M. candidates are enrolled as full-time students for one academic year. The program does not offer a part-time option.

11. Indicate the area of specialization that you are interested in pursuing in the LL.M. program (please check only one).

- Business/Commercial/Corporate Law
- Clinical Law
- Constitutional Law
- Environmental Law
- Health Law
- International & Comparative Law

12. Have you applied or are you planning to apply for admission to any other LL.M. programs? Yes No

a. If yes, where: _____

13. Has any member of your immediate family attended the University of Maryland School of Law? Yes No

If yes, please provide their name(s), relationship and years they attended.

14. Have you previously applied to the University of Maryland School of Law? Yes No

If yes, when: _____

A strong mastery of the English language is an essential skill necessary for applicants to perform competitively and successfully in law school.

15. What is your native language? _____.

a. If English is not your native language, you are required to take the TOEFL exam or Test of English as a Foreign Language administered by the Educational Testing Service (www.ets.org). You must have an official TOEFL score sent from ETS to the University of Maryland School of Law, Office of Admissions.

b. If you have already taken the TOEFL, write the date(s) and score(s) you received:
Date: _____ Score: _____

c. If you have applied to take the test, write the date the test is to be taken:
Date: _____

Please Note: TOEFL scores are only valid for two years, and we will not accept outdated scores. We will only accept TOEFL scores sent to us directly from Educational Testing Services (ETS). **Photocopies of TOEFL reports are not acceptable.** For more information on the TOEFL, please visit <http://www.toefl.org>. Our TOEFL code is 5814 03. Please request a copy of your TOEFL score and have it sent directly to the Office of Admissions.

16. Statement of Scholarly Intent: The Maryland LL.M. Program requires its students to undertake in-depth scholarly explorations of pressing legal issues and complete an original thesis of substantial length and publishable quality. Applicants must submit a statement of scholarly intent with their application. In no more than 1,000 words, applicants should present information and perspectives about their goals in pursuing an LL.M. degree and what area of legal study they intend to pursue.

17. Resume or Curriculum Vitae: Please submit a resume or curriculum vitae along with your application detailing your education, employment, skills, honors, awards and accomplishments.

ACADEMIC & EMPLOYMENT HISTORY

18. List chronologically all colleges, universities, graduate, and professional schools attended.

Please Note:

U.S.-Trained Applicants must forward official law school transcripts directly to the Office of Admissions.

International applicants must register with the **LSAC LL.M. Credential Assembly Service** (www.llm.lsac.org) and submit their official university records directly to the LSAC. The LSAC will evaluate the records of applicants educated outside the U.S. and then will forward the records to the law school for a fee of \$185. Please see the application instructions and the LSAC website for more information.

Name of Institution	Location	Degree	Date Earned

(Submit an additional page if you need more space)

19. Please indicate below any schools you attended where English was not the language of instruction.

20. Account for your work or other activity during the intervals between your undergraduate and post-graduate education and between any post-graduate education and the date of this application. List completely and chronologically any occupations (full and part-time work), volunteer and civic activities, and military service engaged in during these intervals.

Name/Location of Organization	Nature of Work or Activity	From(Month & Year)	To (Month & Year)

(Submit an additional page if you need more space)

21. Are you licensed to practice law in any jurisdiction of the United States and/or in another country? Yes No

a. If yes, where: _____

CHARACTER AND FITNESS

22. **Character and Fitness.** The failure to provide honest and accurate answers to the questions posed below may delay your application decision and/or result in disciplinary action from the law school. If your answer to any of parts **A** through **G** below is “yes,” please submit a statement with this application explaining the circumstances in full.

- A. Yes No Have you ever been discharged from any employment, volunteer position or discharged from the armed forces under conditions other than honorable?
- B. Yes No Have you ever been subjected to disciplinary action such as probation, suspension and/or expulsion, from any college, university or professional school you have attended?
- C. Yes No Have you ever been the subject of disciplinary action taken by a bar association or any comparable lawyer’s association of any country?
- D. Yes No Have you ever been convicted of a felony?
- E. Yes No Have you ever been convicted of a misdemeanor or any charge involving drugs or alcohol?
- F. Yes No Has your driver’s license ever been suspended or revoked?
- G. Yes No Are there any criminal charges currently pending against you?

You have a continuing duty to inform the Admissions Office of any changes in the information you have provided in your application even after its submission.

RESIDENCY

23. Do you claim Maryland resident status and do you wish to be considered for in-state tuition? Applicants claiming Maryland residency MUST complete an Application for In-State Status Classification and submit it to the Office of Admissions.

Yes, indicate your county of residence _____ No, indicate your state of residence _____

24. By signing this application or transmitting it electronically, I certify that the information in this application is complete, accurate and honestly presented. I also certify that any information submitted on my behalf is authentic, including letters of recommendation, academic transcripts and certifications. I understand and agree that any inaccurate, misleading or omitted information will be cause for an investigation of misconduct in the admissions process, rescission of any offer of admission, or cause for disciplinary action, dismissal or revocation of degree if discovered at a later date. I further agree to abide by the rules, policies, and regulations of the University of Maryland if I am admitted as a student.

DATE

SIGNATURE OF APPLICANT

How to Apply:

Applicants may either download and print an LL.M. application form and submit it by mail or may submit an application form online through our website. The application instructions for applicants trained in the U.S. are different from those who received their law degrees from foreign institutions. Please consult the application checklists below in order to ensure that you are following the correct application procedures.

Submit your application, together with an application fee of \$70 (check, U.S. money order, traveler's checks or bank transfer) to the Office of Admissions, University of Maryland School of Law, 500 West Baltimore Street, Suite 130, Baltimore, Maryland 21201. The application fee is nonrefundable. Please make checks or U.S. money orders payable to the University of Maryland School of Law. All checks must be drawn on a bank that has a branch in the United States. We also accept American Express, Thomas Cook, and Barclay's traveler's checks. Postal money orders from other countries are not acceptable. Please do not send cash.

The University of Maryland School of Law does not discriminate on the basis of race, color, religion, age, ancestry or national origin, gender, sexual orientation, physical or mental disability, financial status or veterans status. The University is required by federal regulatory agencies to supply admissions and enrollment information by racial, ethnic and gender categories. Provision of the information is voluntary and will not be used to determine eligibility for admission.

Check List for U.S. Trained Applicants

A U.S. Trained Applicant applying for admission to the LL.M. program must complete and submit the following:

- Application for LL.M. Admission.

Download application form or apply online via the following website:

<http://www.law.umaryland.edu/prospective/applying/LLMprocess.html>

- \$70 application fee. Checks, U.S. money orders, and bank transfers are made payable to the University of Maryland School of Law. There are no fee waivers available. (Mail directly to the law school or pay through the online LL.M. application system.)
- Statement of Scholarly Intent. The Maryland LL.M. Program requires its students to undertake in-depth scholarly explorations of pressing legal issues and complete an original thesis of substantial length and publishable quality.

Applicants must submit a statement of scholarly intent with their application. In no more than 1,000 words, applicants should present information and perspectives about their goals in pursuing an LL.M. degree and what area of legal study they intend to pursue. (Mail or submit through the online LL.M. application system.)

- Three letters of recommendation. Prefer two letters from law school faculty. The third letter may also be a professor or an employer. (Recommenders must mail their letters directly to the law school in a signed and sealed envelope.)
- A resume or curriculum vitae. (Mail or submit through the online LL.M. application system.)
- Official transcripts/university records sent directly by the school attended to the Admission Committee from all law schools attended or currently attending. Transcripts sent and/or delivered by the applicant are not acceptable. (Mail directly from schools attended to the law school.)
- Financial Aid Application. (Submit FAFSA form online at www.fafsa.org and use our school code: 002104.)
- TOEFL score if applicable. (Mail directly from ETS to the law school.)
- Application for In-State Status Classification (Maryland Residents Only.)

Check List for International Applicants

An International Applicant applying for admission to the LL.M. program must complete and submit the following:

- Application for LL.M. Admission.
Download application form or apply online via the following website:
<http://www.law.umaryland.edu/prospective/applying/LLMprocess.html>
- \$70 application fee. Checks, U.S. money orders, and bank transfers are made payable to the University of Maryland School of Law. There are no fee waivers available. (Mail directly to the law school or pay through the online LL.M. application system.)
- Statement of Scholarly Intent. The Maryland LL.M. Program requires its students to undertake in-depth scholarly explorations of pressing legal issues and complete an original thesis of substantial length and publishable quality. Applicants must submit a statement of scholarly intent with their application. In no more than 1,000 words, applicants should present information and perspectives about their goals in pursuing an LL.M. degree and what area of legal study they intend to pursue. (Mail or submit through the online LL.M. application system.)
- Three letters of recommendation. Prefer two letters from law school faculty. The third letter may also be a professor or an employer. (Recommenders must mail their letters directly to the law school in a signed and sealed envelope.)
- A resume or curriculum vitae. (Mail or submit through the online LL.M. application system.)
- Official transcripts/university records. **Send official transcripts to the LSAC. The LSAC charges \$185 for credential evaluation for those applicants educated outside of the U.S. Please see the following website for details on how to submit your transcript for evaluation and submission to the School of Law:**
<http://www.lsac.org/Applying/lscas-jdcas-educated-outside.asp>).
- TOEFL score, if applicable. (Mail directly from ETS to the law school.)
- Application for In-State Status Classification (Maryland Residents Only.)

APPLICATION DEADLINE: MARCH 1 (POSTMARKED BY)

If you have questions, contact us at (410) 706-3492 or admissions@law.umaryland.edu . Be sure to notify the Office of Admissions promptly of any change in your address as well as any new facts that may change the responses to any part of your application.