SUBMITTING ARTICLES

Articles submitted for publication in the *Maryland Series in Contemporary Asian Studies* should be sent or e-mailed directly to the following address for consideration:

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All manuscripts must be double-spaced with footnotes consistent with citation formats prescribed below:

I. Books

   a) *Books in Western Languages.* Author’s complete name [if it is an edited work, add “ed.” here], *Title of Book* [if there is a volume or edition number, add it here], place of publication: Publisher, year, page number.

   Examples:  

   b) *Books in Chinese Language.* Author’s complete name, *Title in transliteration* (English translation of the title with only the first letter of the first word being capitalized), place of publication: Translation of publisher’s name if there is an accepted one in use, if not the transliteration of the publisher, year, page number. (Japanese or Korean language book should also follow this style.)

   Example: Yueh-sheng Weng, Hsin-cheng-fa yu hsien-tai fa-chih kuo-chia (Administrative law and modern country of rule of law), Taipei: National Taiwan University, 1979, p.405.

   The complete citation (author, title, place of publication, year of publication) in Chinese (or Japanese or Korean) should also be included on a separate sheet for the editor to check the source.
c) There is no need to translate the title of French or Spanish language book, but the title of a book written in German, Russian or other languages must be translated and placed in parentheses immediately following the book title.

d) If a book has no place of publication, then use “n.p.” to indicate this fact; if it has no year of publication, then use “n.d.” to indicate this fact. If a book is published by the author, it should be so identified; and if necessary, the book’s distributor should be identified.

e) When a reference is repeated immediately after the complete entry and it has the same page numbers(s), use “Ibid.” If the page number(s) are different, included them in the reference, e.g., Ibid., pp. 5-6.

f) When a reference is repeated, but not immediately after the complete entry, use the author’s last name, a shortened version of the title and at which note the complete entry first appeared, preceded by the word supra.


g) If a book is published in the English language or translated into English, but the author and title are in Pinyin, you should not change the transliteration. However, if possible, please include Wade-Giles equivalents in parentheses.

Example: Guoji fa (Kuo-chi fa).

II. Journal Articles

a) Articles in Western Languages. Author’s complete name, title of article in quotation marks, Journal’s title, volume number, issue number (if necessary), year of publication (if it includes the issue number, then the month should also be included; or if necessary, the date), page number.


b) Articles in the Chinese Language. Author’s complete name, translation of article’s title in English in quotation marks, transliteration of journal’s title (translation of journal’s title into English), volume number, issue number (if necessary), year of publication in parentheses, page number. Other requirements are the same as II (a).


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d) When a reference is repeated, but not immediately after the complete entry, use the author’s last name, a shortened version of the title and at which note the complete entry first appeared, preceded by the word supra.


e) If an article is published in the English language or translated into English, but the author and title are in Pinyin, you should not change the transliteration. However, if possible, please include the Wade-Giles equivalent in parentheses.


III. An Article Included in a Chapter in a Book

Chapter author’s complete name, “Title of Article,” editor’s complete name, ed., Title of Book, place of publication, publisher, year of publication, page number.


When two chapters from the same book are cited, repeat all publication information.

IV. Newspaper

Author’s complete name (if any), “Title of Article or News Heading,” Title of Newspaper, month, date, year, page(s).


For articles published in a Chinese (or Japanese or Korean) newspaper, consult form described in Book or Journal Article.

V. Cases

Court cases should be cited in the form prescribed in the case report.

Examples:
Chinese case: Chinese cases usually are not reported, so when citing a Chinese case, be sure to include the file number of the case. If a Chinese case is reported, consult the form described in the Book or Article section. Public Procurator v. Ho Ch’ih-nung, District Court of Taipei, August 22, 1968, (57) i tzu No. 8672.
VI. United Nations or Other International Organizations Documents

Consult the form described in Book or Journal Article section but the Organization’s code number for documents (if any) should be included.


There is no need to include the place of publication and publisher’s name because the United Nations is a widely known organization. For a less well-known organization, the requirement described in the Book section should be followed.

VII. If you quote or cite a reference or case from a secondary source, you must indicate that fact in your notes.

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Quotations of four or more lines should be typed (double-spaced) to extract measure, that is, indented from the left margin and right margin. An additional blank line space is needed above and below an extract but no additional blanks are needed between paragraphs of the same extract.

Deleted matter within a quotation is expressed by ellipsis points (. . .). There is always one letter space between ellipsis points. Three ellipsis points are used for material deleted within a sentence and four if the material deleted occurs at the end of the sentence or the beginning of the next. In these latter cases, the first dot is considered to be the period of the sentence and follows the last word immediately, without a blank letter space (e.g., “considered to be the period . . .”). The beginnings and ends of quotations do not need ellipsis unless the quotation begins or ends in the middle of a sentence.

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