1. Introductory Remarks - Patty Brown

2. Communication/Public Information – proposals – Diane Hoffmann

   a. Website information
      i. Aggregate data – Expand information available to public in “user friendly” form regarding disciplinary actions (both statistical and summary information (without practitioner identification)) about complaints, settlements, sanctions and repeat offenders.
      ii. Information about individual licensees
         (a) What information is useful to the public?
         (b) How much information is appropriate?
         (c) What information is fair to licensees?
         (d) Should information be consistent across boards?

   b. Telephone staffing: Boards should have a trained and knowledgeable staff person dedicated to responding to phone calls during office hours.

   c. Informing public how and when to contact board and how boards work
      i. Flyers in practitioner offices
      ii. Public notices of board meetings
      iii. Televised board meetings on cable TV
      iv. Outreach to public through speaker to groups and organizations

3. Rotation of Prosecutorial and Board AGs – Discussion and Recommendation - Patty Brown
4. Role of the Secretary of DHMH – Patty Brown
   
   a. Implementation of Task Force Recommendations
   b. Appointment of Board Executive Directors

5. Discussion of recommendations and draft report – Diane Hoffmann