



Department of Human Resources  
311 West Saratoga Street  
Baltimore MD 21201

**Family Investment Administration**  
***INFORMATION MEMO***

Control Number 06--31

Effective Date: UPON RECEIPT

Issuance Date: MARCH 3, 2006

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
ASSISTANT DIRECTORS OF ADMINISTRATION / FINANCE OFFICERS  
DEPUTY / ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF**

**FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR,  
FAMILY INVESTMENT ADMINISTRATION**

**RE: FAMILY INVESTMENT ADMINISTRATION AND THE SOCIAL  
SECURITY ADMINISTRATION LIAISON LISTING**

**PROGRAMS AFFECTED: Temporary Disability Assistance Program (TDAP)  
Temporary Cash Assistance (TCA)  
Public Assistance to Adults (PAA)  
Food Stamps and Medical Assistance**

**ORIGINATING OFFICE: OFFICE OF PROGRAMS**

**SUMMARY:**

The Maryland Department of Human Resources (DHR) and the Social Security Administration (SSA) have a long-standing working relationship that benefits the individuals we mutually assist. Many of our clientele access services simultaneously in both agencies. In order for our agencies to provide high quality services to our mutual clientele it is important that we have open lines of communication with each other. It is also important that our staff have a basic understanding of the programs each of us offer to those in need. To meet these challenges, we have compiled a list of managers for local Social Services (DSS) offices and parallel Social Security Administration (SSA) field offices. SSA is sending the list to their field office staff and FIA is sending it to you. We are providing this list to encourage managers from both agencies to meet and open lines of communications aimed at improving client services and educating employees. We will update the list periodically and forward it to DSS and SSA staff.

The Maryland Department of Human Resources, the Maryland Disability Determination Services (DDS), and the Social Security Administration have formed a Disability Services Improvement Workgroup that will also identify ways we can improve services to the disabled and resolve issues of concern affecting disability services. The attached listing was assembled through the efforts of this workgroup. During the next

year the workgroup plans to sponsor regional meetings of DHR, DDS, and SSA managers to improve coordination and understanding between the Agencies.

**INQUIRIES:**

Please direct questions to Cynthia Carpenter at 410-767-7495 or via email at [ccarpent@dhr.state.md.us](mailto:ccarpent@dhr.state.md.us).

Attachment

cc: FIA Management Staff  
Constituent Services  
DHR Help Desk

Local Department of Social Services	Local Department of Social Service Liaison	Social Security Administration Office	Social Security Administration Liaison
<p><b>Allegany County DSS</b> One Frederick Street Cumberland MD 21502-1420</p>	<p>Assistant Director: William Walker Phone: (301) 784-7022 Fax: (301) 784-7244 E-mail: <a href="mailto:Bwalker@dhr.state.md.us">Bwalker@dhr.state.md.us</a></p>	<p>Ste 100 1 Frederick St Cumberland MD 21502</p>	<p>Elizabeth Augustine  Phone: 301-724-4896 Fax: 301-722-4987</p>
<p><b>Anne Arundel County DSS</b> 80 West Street Annapolis, MD 21407-1787</p> <p>Glen Burnie Office 7500 Ritchie Highway Glen Burnie MD 21061-6590</p>	<p>Assistant Director: Vivianne Williams Phone: (410) 269-4603 Fax: (410) 974-8566 E-mail: <a href="mailto:VWilliam4@dhr.state.md.us">VWilliam4@dhr.state.md.us</a></p> <p>Deborah Cousantino Phone: (410) 421-8502 Fax: (410) 508-2079 <a href="mailto:Dcousant@dhr.state.ms.us">Dcousant@dhr.state.ms.us</a></p>	<p>Ste 210 180 Admiral Cochrane Dr Annapolis MD 21401</p> <p>Ste A 337 Hospital Drive Southgate MKT PL. Glen Burnie MD 21061</p>	<p>George Loper  Phone: 410-841-6437 Fax: 410-537-1779</p> <p>Wendy Poulson  Phone: 410-761-1806 Fax: 410-787-0329</p>
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**Updated 01/11/06**